

SALEM PLANNING AND ZONING COMMISSION

(PZC)

REGULAR MEETING

August 21, 2012

7:00

Present: K. Buckley, R. Amato, D. Bingham, R. Savalle, , V. Smith, G. Walter, G. Fogarty, Alt, M. Chinatti, Town Planner/ZEO,

Absent: W. Volberg, H. Green Alt, M. Darling, Alt

Guests See File Copy, no guests signed in.

CALL TO ORDER: K. Buckley called the meeting to order at 7:03. She introduced the members present.

G. Fogarty was seated for W. Volberg.

ADDITIONS TO THE AGENDA: K. Buckley with the consent of the Commission changed the order of the agenda and placed New Business before Old Business.

PUBLIC HEARING: None

PETITIONERS: None

PUBLIC COMMENT None

NEW BUSINESS (out of agenda order)

1. Roberts Rules of Order/Meeting Procedure-John Butts

J. Butts, Town of Salem Municipal Attorney presented the Commission with a summary of Roberts Rules of Order.

J. Butts stated if there is an appeal of the Commission's decision, courts typically rule on if the Commission's decision was within their discretion, not if it was right or wrong.

J. Butts stated he considered Roberts Rules of Order a tool to conduct meetings so everyone can hear what each person is saying and understand the question being discussed. He stated it was about the process and the product of an assembly.

J. Butts asked the members to read the summary and informed them he would come back to a future meeting and answer any questions they may have.

OLD BUSINESS-(out of agenda order)

1. Bylaws

The Commission began discussion on the Planning and Zoning Bylaw changes.

ENFORCEMENT OFFICERS REPORT/INLAND WETLANDS AND CONSERVATION COMMISSION REPORT:

None

APPROVAL OF MINUTES OF PREVIOUS MEETING(S):

1. July 17, 2012 Regular Meeting Minutes

M/S/C (Buckley/Bingham) to approve the July 17, 2012 Regular Meeting Minutes as presented. Vote: Approved Unanimously

2. July 24, 2012 Regular Meeting Minutes

M/S/C (Buckley/Smith) to approve the July 24, 2012 Regular Meeting Minutes as presented. Vote: Approved Unanimously

PLUS/DELTAS: The positive and negative aspects of the meeting were discussed. The members discussed addressing the format of the minutes at a future meeting

CORRESPONDENCE: None

ADJOURNMENT:

M/S/C (Bingham/Walter) to adjourn at 9:32 PM. Vote: Approved Unanimously.

Respectfully Submitted,

Sue Spang

Recording Secretary